



Annual Awards 2008

The NDMA invites applications from North Devon companies for one of the following prestigious awards.

- ❖ Manufacturer of the Year
- ❖ Best Team of the Year
- ❖ Apprentice of the Year
- ❖ Trainee of the Year
- ❖ Sustainable Innovation Scheme of the Year
- ❖ Innovative Idea of the Year
- ❖ Best Transformation of the Year

Each company may apply for any or all categories. The size of your organization presents no barrier since awards are made on criteria relative to the individual business. The competition aims to identify and celebrate the expertise, technical specialization, innovation, growth or other success of manufacturers within our local community. The judging panel consists of individuals who support and promote manufacturing excellence across the South West of England.

Awards will be presented at an evening function to be held at the Cedars Inn, Barnstaple on **Thursday 6th of March**. It will be attended by entrants, members of NDMA, guests and the media. It is an opportunity for employers to reward their staff for their hard work and to share with others their expertise.

**Closing date for applications is Thursday 31st of January.
Late submissions will not be accepted.**

Applications should be sent to:

Mr. Jimmy Jewell, Chairman,
NDMA,
Chanters House,
Hubbastone Road,
Appledore, Bideford
EX39 1LZ
Or by email to: jimmy@opticop.co.uk



Note: NDMA is a membership organization designed to represent the interests of manufacturing and supporting service industries. These awards are open to members and non-members within the North Devon region.



Annual Awards 2008 **Application Form**

To Apply please submit:

Sheet Number 1 Only one per company needed

Plus any number of multiples from below

Sheet Number 2	Manufacturer of the Year
Sheet Number 3	Best Team of the Year
Sheet Number 4	Apprentice of the Year
Sheet Number 5	Trainee of the Year
Sheet Number 6	Sustainable Innovation Scheme of the Year
Sheet Number 7	Innovative Idea of the Year
Sheet Number 8	Best Transformation of the Year

Example: If a company wishes to enter Trainee of the Year and Best Transformation of the Year the forms submitted would be 1 + 5 + 8
If a company wishes to enter Best team of the Year the forms submitted would be 1 + 3

Each company may apply for any or all categories. The size of your organization presents no barrier since awards are made on criteria relative to the individual business.

**Closing date for receipt of applications is Thursday 31st of January.
Late submissions will not be accepted.**

Send your Application to:

Mr. Jimmy Jewell, Chairman,
NDMA,
Chanters House,
Hubbastone Road,
Appledore,
Bideford
EX39 1LZ

Or by email to: jimmy@opticop.co.uk

Note: NDMA is a membership organization designed to represent the interests of manufacturing and supporting service industries. These awards are open to members and non-members within the North Devon region.

south west
mas
BERR manufacturing advisory service



Annual Awards 2008 Sheet Number One

- This Form must be filled in by each company making an entry to be considered for an award – it must be accompanied by at least one other sheet.
- Submissions should relate to work started or completed in 2007

Name of Company		
Address		
Contact Name		
Contact No		
Email		
Category for consideration Please indicate with X below		
	Manufacturer of the Year – please also fill in Sheet Number 2	
	Best Team of the Year – please also fill in Sheet Number 3	
	Apprentice of the Year – please also fill in Sheet Number 4	
	Trainee of the Year – please also fill in Sheet Number 5	
	Sustainable Innovation Scheme of the Year – please also fill in Sheet Number 6	
	Innovative Idea of the Year – please also fill in Sheet Number 7	
	Best Transformation of the Year – please also fill in Sheet Number 8	
Are you a member of NDMA?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If not would you like us to send you details?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Applications should be sent to:

Mr. Jimmy Jewell, Chairman,
 NDMA, Chanters House,
 Hubbastone Road,
 Appledore, Bideford
 EX39 1LZ
 Or by email to: jimmy@optiop.co.uk



Entries must be received by Thursday 31st of January for consideration. No late entries will be accepted.

Annual Awards 2008

Sheet Number Two

- This Form must be filled in by any company that wishes to be considered for the **Manufacturer of the Year Award**
- Submissions should relate to work started or completed in 2007
- The answers to the five questions **MUST** be contained on this one page

1. Quantify the major improvements within your business in 2007

--

2. Specify the significant challenges within your business in 2007

--

3. Give an example of Corporate Social responsibility activity that your company has engaged upon this year

--

4. Detail how your company ensures that all improvements are sustainable for the future

--

5. Describe why your business has been successful in 2007

--

Annual Awards 2008

Sheet Number Three

- This Form must be filled in by any company that wishes to be considered for the **Best Team of the Year Award**
- Submissions should relate to work started or completed in 2007
- The answers to the five questions **MUST** be contained on this one page

1. Names of the Team Members

--

2. Provide a summary of work/projects completed

--

3. Detail results and the impact achieved by the team

--

4. Describe how the work of the team has influenced others within the organisation

--

5. How has the team been rewarded for their achievements?

--

Annual Awards 2008

Sheet NumberFour

- This Form must be filled in by any company that wishes to be considered for the **Apprentice of the Year Award**
- Submissions should relate to work started or completed in 2007
- The answers to the five questions **MUST** be contained on this one page

1.Name of the Nominee
2. What was the business objective and focus in 2007 for the Apprentice?
3. Provide a summary of the work/projects completed by the apprentice including results achieved
4. What were the main challenges they faced and how did they overcome them?
5. Give one clear example of outstanding achievement by the Apprentice in 2007

Annual Awards 2008

Sheet NumberFive

- This Form must be filled in by any company that wishes to be considered for the **Trainee of the Year Award**
- Submissions should relate to work started or completed in 2007
- The answers to the five questions **MUST** be contained on this one page

1.Name of the Nominee
2. What was the business objective and focus in 2007 for the Trainee?
3. Provide a summary of the work/projects completed by the trainee including results achieved
4. Give examples of initiatives taken by the trainee to overcome problems and achieve business objectives?
5. Give one clear example of outstanding achievement by the Trainee in 2007

Annual Awards 2008

Sheet Number Six

- This Form must be filled in by any company that wishes to be considered for the **Sustainable Innovation Scheme of the Year Award** – this award will be judged by the Eden Project and as such sustainability is to be considered in the environmental sense
- Submissions should relate to work started or completed in 2007
- The answers to the five questions **MUST** be contained on this one page

1. Outline your sustainable innovation scheme of 2007

--

2. What were the major factors in this coming about?

--

3. What have been the main benefits to sustainability for your company?

--

4. How has this scheme benefited the broader community?

--

5. How will/could this scheme be sustained and/or taken forward?

--

Annual Awards 2008

Sheet Number Seven

- This Form must be filled in by any company that wishes to be considered for the **Innovation Idea of the Year Award**
- Submissions should relate to work started or completed in 2007
- The answers to the five questions **MUST** be contained on this one page

1. Outline the innovative idea your business has developed in 2007

--

2. What was the key driver that created the need for this innovative solution?

--

3. Describe the business benefits and projected impact

--

4. What challenges, if any, has this initiative created?

--

5. Detail any significant investment or jobs created by this initiative

--

Annual Awards 2008 Sheet Number Eight

- This Form must be filled in by any company that wishes to be considered for the **Best Transformation of the Year Award**
- Submissions should relate to work started or completed in 2007
- The answers to the five questions **MUST** be contained on this one page

1. Outline the transformation that has taken place in 2007

2. Describe the situation and need for transformation

3. What outcome has been achieved and detail how the improvements will be sustained

4. Describe the business benefits and projected impact

5. Indicate how this transformation could act as a catalyst for Continuous Improvement

Note: Before and after photographs can be included to support this application